



# Pre-Kindergarten Summer Program

## WELCOME TO A SENSATIONAL Summer!

### Summer Mission Statement:

Our program allows children to learn and develop at their own pace by participating in a variety of individual and group exploratory activities in a safe and healthy environment.

A fun filled and educational summer is upon us! Our summer will be packed with field trips to amuse all ages. Parents are welcome to attend any field trip they wish, however, any cost that may be incurred will be the responsibility of the parent, as well as the transportation to and from the trip.

Keep in mind the due dates listed in this packet are the absolute LATEST dates that we require these documents to be back; however, spots are limited so do not delay turning in these forms. All spots are given on a FIRST COME, FIRST SERVE basis! If you have any questions at all, do not hesitate to call or e-mail the director at any time at 816-524-9500 ext. 30 or [northdirector@childprodigycc.com](mailto:northdirector@childprodigycc.com)

The following items are contained in this packet that MUST be filled out and returned to the director absolutely no later than **Friday, April 20<sup>th</sup>** to be registered for Summer Camp 2018:

1. Child Prodigy Summer Camp 2018 Registration Form
2. Parent/Child Consent Form
3. Summer Camp Policies & Procedures & Sunscreen Permission Slip (2 Pages)
- 4.

**PLEASE RETAIN ALL OTHER DOCUMENTS IN THIS PACKET FOR YOUR RECORDS!**

**Weekly Enrollment Costs:  
ARE THE SAME NORMAL WEEKLY COSTS!**

Full-Time: \$160

Part-Time:

2 Days \$80; 3 Days \$110

## **Important Information:**

- Our phone number is (816)524-9500. Pre-K 2 Extension: 31, Front desk extension: 21  
Communication between Parent/Teacher/Child is essential. Please contact a summer staff member immediately if there is anything that needs to be discussed or resolved. This also pertains to any change in your child's normal daily schedule (Dr. Appointments, leaving early, not going swimming, vacation days, etc.). **Please put any of these changes in the form of a written note with date!**
- **Pre-Kindergarten will go on 6 field trips this summer.** These field trips are paid for by the center. You will not owe extra fees for these trips.
- Field Trip Schedules will be made and posted in the classrooms and online explaining destination, times, and any special needs for each month. **IF YOU HAVE ANY QUESTIONS AT ALL ABOUT THE SCHEDULE, PLEASE ASK!** Our goal is to minimize any confusion and have everyone on the same page.
- If a change is made to the schedule, the change will be posted immediately. Since we are on the go so much, it is imperative to make us aware of ANY changes to your child's normal schedule; otherwise, your child may not be available at the center for a sudden pick up.
- Children will follow their normal daily schedule unless they are out of the center for a field trip or event.
- Nap will be shortened over the course of the summer to prepare them for Kindergarten; However, Pre-Kindergarten children will still nap for a minimum of one hour.
- On field trip days, the children will return to the center by approximately 4:00pm at the latest.
- Teachers in the classroom have posted rules for summer regarding toys from home, etc. Please make sure these rules are followed at all times!
- **Participation on all field trips will depend upon each child's ability to exercise an appropriate level of self-control, both on and off site, and on the center's vans. Safety is our top priority!**
- Teachers are responsible for physically checking each child's seat belt (that it is on and properly tightened) prior to starting the vehicle, as well as completing a seating chart and van procedure checklist. Should a child unfasten their seatbelt while the vehicle is moving, other than in an emergency, they will not be permitted to attend the next field trip. (A minimum of 1 lost trip!)
- While out of the building, groups will be moved with a teacher in the front of the group as well as a teacher in the rear of the group. A head count of the children will be done every 10 minutes. Roll call (with the child responding) is taken every 30 minutes.
- Teachers will accompany all children to the restroom, checking each restroom prior to allowing the child to enter.
- A cell phone is available for our staff at all times while they are out of the center for any emergencies or event changes, in which case the center will be notified immediately.
- If a field trip is rained out, we will try to schedule an alternative trip. If this is not possible, we will schedule a make-up field trip to replace the one they missed out on.
- If a trip is completed early, we may take advantage of this extra time and go to a nearby park.
- Child Prodigy will use our electronic system, HiMama, to track attendance (sign in and out), send daily reports and updates, and e-mail communication. Please make sure you are registered for our system.

## Supply List/Requirements

1. In order for children to attend field trips, it is **MANDATORY** to wear a **Child Prodigy Summer Camp T-SHIRT!** Any child not wearing a Child Prodigy T-shirt will not leave our facility; **NO EXCEPTIONS!** Each group will have their own color. Children will not be permitted to barrow another child's T-shirt to attend field trips.
2. Children must wear **TENNIS SHOES** on ALL field trip days.
3. Sunscreen should be applied by parents in the morning before arriving to Child Prodigy, and we will re-apply around 12pm. Each child must supply **one SPRAY bottle of SUNSCREEN SPF 50** or greater to be used for general use. We will use the same sunscreen on every child unless your child has specific sunscreen needs, for example, an allergy. If at any point during the summer we run out of sunscreen, each family will be asked to bring in an additional bottle. Teachers will have a checklist in the classroom to check your child's name off after a bottle of sunscreen has been brought in.
4. Please bring one box of **tissues** per child
5. Drinking water will always be available to the children. We will obviously provide water, but children should bring a **WATER BOTTLE** daily (clearly labeled with their name!) to take with them on field trips and outside at the center. Children's individual water bottles are their responsibility to keep track of and must be taken home and sanitized on a daily basis.
6. A labeled **SACK LUNCH** must be provided on all field trip days! No refrigerated or microwave items please!
7. Every child should bring a **swimsuit, towel, and water/slip on shoes** in a labeled bag for water play days. (Please do not send their belongings in a "Wal-Mart/Target" plastic bag- these bags rip and belongings get lost!)

## Ice Cream Fridays (Optional)

Returning this year: Ice Cream Fridays! Beginning Friday, June 1, children will have the option to bring \$1.00 to have an ice-cream sundae for afternoon snack instead of the snack listed on the monthly menu. You may bring \$1.00 weekly for this, or chose to pay upfront \$10.00 for the entire summer. If you would like your child to participate in this, please pay in cash at the front desk. Thank you!

## **Swim Lessons**

**\*Additional form required!**

Child Prodigy has made arrangements for our students to participate in swim lessons at the Longview Recreational Center. These lessons are taught at a ratio of 1:4, so spaces will be limited to 12 spots per session. Because of the limit in spots, you will not be able to sign your child up for multiple sessions until each child who desires to take swim lessons has been able to sign up for at least one session.

All sessions run Monday-Thursday for 2 weeks (total of 8 classes) for 30 minutes each. Cost for one session is \$45.00. All sessions will begin at 9:00am so we will leave the centers no later than 8:30am. Children participating in swim lessons must arrive at Child Prodigy dressed in their swim attire and ready to go. All children MUST have a complete change of clothes to change into after the lesson is completed.

Session 1: June 18-28

Session 2: July 09-19

In order to be considered “Signed-Up” for a session, we must have your check made out to **Longview Recreation Center** and the fully completed registration form (including the liability waiver) for Longview. Once you have signed up for a session, you may be put on the wait list for other sessions, should we have room become available.

## **Skating Lessons @ Landmark Skate Center**

Landmark will open exclusively for Child Prodigy to offer Beginning AND Intermediate skating lessons for six 1 hour long sessions followed by a free skate after each session as the field trip schedule allows. The cost for the 6-week class is \$60.00. The children will go on Friday mornings from 9:00-11:00am (scheduled to not interfere with swim lessons or other field trips) on the following dates: June 1, 8, 15, 22, 29, and July 6.

To register for this class, you must bring a check for \$60 made out to Landmark 2 Skate.

We have to have at least 12 students from each center sign up for this class (24 total) to be able to attend! This is a really cool program with lots of individual attention to each student to make sure they have the best experience possible and a great opportunity for your child to get some exercise and get out of the building for a while!

## **BPM Dance Complex**

**\*Online form required!**

BPM Dance Complex will have a 55 minute acrobatics/dance class held exclusively for Child Prodigy Students on Mondays at 12:00pm. This class will run June 4-July 30. The cost of the class is broken down as \$55 for June (4 weeks) and \$55 for July (4 weeks- no class on July 2) OR \$110 if you wish to do both June and July. There is NO Enrollment Fee for this class! If your child will be enrolled in Summer School, you may begin the class on the week following the end of summer school.

Your child will work on keeping rhythm, learning the fundamentals of dance and music, and stretching their muscles.

If you wish to enroll your child in this dance class, you must fill out the Bpm Dance Complex Registration Form Online at [BPM Dance Complex.com/register](http://BPM Dance Complex.com/register). June tuition should be paid in full before classes begin.

## **Spirit Zone Gymnastics**

**\*Additional form required!- 2 pages**

Spirit Zone will have a 55 minute gymnastics class held exclusively for Child Prodigy Students on Mondays at 12:00pm. This class will run June 4-July 30.

The cost of the class is broken down as \$45 for June (4 weeks) and \$45 for July (4 weeks- no class on July 2) OR \$90 for the whole summer with NO enrollment fee. If your child will be enrolled in Summer School, you may begin the class on the week following the end of summer school.

Your child will work on stretching techniques, tumbling, the vault, bars and beams.

If you wish to enroll your child in this gymnastics class, you must fill out the Spirit Zone Registration Form and Spirit Zone Release Form and return to the front desk by May 1<sup>st</sup> with a check for at least the first month's tuition. All checks should be made payable to Spirit Zone.

## **J.R. KARATE KIDS**

**\*Additional form required!**

Karate Kids will be conducting an 8 week course on Tuesdays from 10:00-11:00am. This course offers basic training on 10 fundamental skills that your child is currently developing. These 10 skills include the following: Focus, Teamwork, Balance, Memory, Fitness, Stranger Danger, Respect, Discipline, Control and Coordination.

We cater to children's needs by targeting their stage of development physically, emotionally, intellectually and socially. We strive to make our classes educational and fun at the same time!

The cost for this program is \$110.00 (uniform included) for the 8 week course and a graduation ceremony at the end of the course, which will include a special presentation and award for the completion of the program. Classes will run June 5- July 24 and Graduation will be held July 31. Registration form and payment needs to be returned to school by June 1.

## **Stretch and Grow**

**\*Additional form required!**

Will be offering a special program this summer entitled "5 Fabulous Days of Fitness Fun!" Program will run for one week (5 consecutive days), June 4-8, from 9:00am to 9:45am. Each day will have a special theme including a Water Day Grand Finale! Cost for this program is \$60. If you would like your child to participate, please fill out the registration form and return with payment.

## **PC Kidz**

Will follow their regularly scheduled activities and availability to children.

# **CHILD PRODIGY SUMMER CAMP 2018 REGISTRATION**

If you have more than 1 child, you must complete a form for EACH child.

Child's Name: \_\_\_\_\_ Age: \_\_\_\_\_ Grade entering in Fall: \_\_\_\_\_

Date beginning Summer Camp (First Day): \_\_\_\_\_

## **SUMMER CARE NEEDS:**

Child will be Full-Time all summer \_\_\_\_\_

Child will be in Part-Time all summer \_\_\_\_\_ (circle days) M T W R F

**\*\*Please note, if your child is PART TIME or a DROP-IN, THEY WILL NOT BE ABLE TO JUST COME ON FIELD TRIP DAYS OR CHANGE DAYS WEEKLY TO ATTEND FIELD TRIPS.** These trips are primarily reserved for full-time students. If you are a part-time student that comes on regularly scheduled days, we will take that into consideration when making field trip reservations, and make our best efforts to accommodate your child so that if a field trip happens to fall on your specified day, your child will be able to attend. \*\*

If other enrollment, please specify:

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## **T-SHIRT ORDER**

Please mark the **size and quantity** of shirts that you wish to order for your child. Each shirt is \$7.00; each child **MUST** order at least one shirt to go on any field trips. Please attach a separate check payable to Child Prodigy for the correct amount. Please remember, if your child is not wearing their Child Prodigy t-shirt your child will not be able to attend the field trip. **We suggest each family purchase an additional shirt to be left here at the center in your child's cubby in case of a forgotten shirt. We do not like to have upset kiddos on field trip days!**

### **Children's Sizes:**

\_\_\_\_\_ XS (4-5)          \_\_\_\_\_ Sm (6-8)          \_\_\_\_\_ Med (10-12)          \_\_\_\_\_ Large (14-16)

### **Adult Sizes:**

\_\_\_\_\_ Small          \_\_\_\_\_ Medium          \_\_\_\_\_ Large

# **PARENT/CHILD CONSENT FORM**

I, the undersigned, being legal parent/guardian, give my permission for my child:

\_\_\_\_\_

To take part in ANY scheduled field trips for the 2018 Summer AND for the 2018-2019 school year.

I understand that field trip times and destinations will be available to me at all times; however, I acknowledge and accept that Child Prodigy reserves the right to make any **spontaneous changes**. I further understand and accept that it is my responsibility to make Child Prodigy aware of any changes in my child's everyday schedule and make us fully aware of any restrictions that you have for your child or field trips that you do not wish him or her to participate in. Otherwise, **we will assume it is okay to make appropriate adjustments to the schedule based on weather and other misc. factors to ensure that the children have the best possible experience with us this summer.**

Here are my requests for special needs/instructions for my child(ren) in regards to Summer Camp 2018 including field trip transportation and participation:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



## **CHILD PRODIGY CHILDREN'S CENTER**

**Shaping our future generations since 1992**

*An educational program for children ages 6 weeks through 12 years.*

North: 1200 NE Windsor Drive, Lee's Summit Missouri, 64086 (816)524-9500 or fax (816)524-9516

South: 1251 SE Century Drive, Lee's Summit Missouri, 64081 (816)246-7130 or fax (816)246-0317

## **Sunscreen Permission Slip**

I give permission for Child Prodigy staff to apply sunscreen on my child as needed while in care. This form is good for May 2018- May 2020.

Please list any specific requests or special requirements for your child here:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Parent name (Printed)

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

# Summer Camp Policies and Procedures

Child's Name: \_\_\_\_\_

Date: \_\_\_\_\_

**Please read and initial by each Policy/Procedure and sign and date the bottom of the form.**

- Field Trip Schedules will be made and posted monthly explaining destination, times, and any special needs for each month. If a change is made to the schedule, for example on a rainout day, the change will be posted immediately, but we understand this may happen after you have already dropped off your child. Because of this, it is **EXTREMELY** important that you let us know if you have any restrictions on field trips your child is able to attend and make us aware of **ANY** changes to your child's normal schedule; otherwise, your child may not be available at the center for a sudden pick up! A cell phone is available for our staff at all times for any emergencies or event changes, in which case the center will be notified immediately. \_\_\_\_\_
- Communication between Parent/Teacher/Child is essential. Please contact a summer staff member immediately if there is anything that needs to be discussed or resolved. This also pertains to any change in your child's normal daily schedule (Dr.'s Appt., leaving early, not allowed to go swimming). **Please put any of these changes in the form of a dated, written note!** \_\_\_\_\_
- **Safety is our number one concern**, and we will not take a child off site who has not demonstrated an appropriate level of self-control on and off site, as well as on the center's vans, as this poses a safety risk to all of the other children. Participation on field trips based on this factor will be decided by Child Prodigy Staff with the support of the Director and communicated to parents. \_\_\_\_\_
- Drinking water will always be available to the children. We will provide water, but **children should bring a water bottle daily to take with them on field trips and outside at the center.** Children's individual water bottles are their responsibility to keep track of and must be taken home and sanitized on a daily basis. \_\_\_\_\_
- In order for children to attend field trips, it is **MANDATORY** to wear a "Child Prodigy" t-shirt! Any child not wearing a Child Prodigy t-shirt will not leave our facility. In addition, all children must wear **TENNIS SHOES** on all field trip days! **NO EXCEPTIONS!** \_\_\_\_\_
- Sunscreen should be applied by parents in the morning before arriving to Child Prodigy, and we will reapply in the afternoon. **Each child is responsible for bringing one SPRAY bottle of SPF 50 or greater sunscreen at the beginning of summer for general use.** \_\_\_\_\_
- **A labeled sack lunch must be provided on all Field Trip Days!** \_\_\_\_\_
- Any belongings my child brings to the facility are their responsibility. Any lost, misplaced, or broken items are not Child Prodigy's responsibility. \_\_\_\_\_

\_\_\_\_\_  
Parent name (Printed)

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date