



# WELCOME TO A SENSATIONAL SUMMER!

## Summer Mission Statement:

Our program allows children to learn and develop at their own pace by participating in a variety of individual and group exploratory activities in a safe and healthy environment.

A fun filled and educational summer is upon us! Our summer will be packed with field trips to amuse all ages. Parents are welcome to attend any field trip they wish, however, any cost that may be incurred will be the responsibility of the parent, as well as the transportation to and from the trip.

Keep in mind the due dates listed in this packet are the absolute **LATEST** dates that we require these documents to be back; however, spots are limited so do not delay turning in these forms. All spots are given on a **FIRST COME, FIRST SERVE** basis! If you have any questions at all, do not hesitate to call or e-mail the director at any time at 816-524-9500 ext. 30 or [northdirector@childprodigycc.com](mailto:northdirector@childprodigycc.com)

The following items are contained in this packet that **MUST** be filled out and returned to the director absolutely **no later than Friday, April 20<sup>th</sup>** to be registered for Summer Camp 2018:

1. Child Prodigy Summer Camp 2018 Registration Form
2. Parent/Child Consent Form
3. Summer Camp Policies & Procedures & Sunscreen Permission Slip (2 Pages)

**PLEASE RETAIN ALL OTHER DOCUMENTS IN THIS PACKET FOR YOUR RECORDS!**

### Weekly Enrollment Costs:

Full-Time: \$125

Weekly Drop-in: \$135

Part-Time: 1 Day \$35; 2 Days \$60; 3 Days \$85

½ Day (5 hours or less): \$20

### Field Trip Groups:

Children will be split into 3 even groups by age. These groups will be determined after registration is complete so we can make sure the children are distributed evenly. Typically Kindergarten and First Grade; Second and Third Grades; and Forth, Fifth, and Sixth Grades are grouped together.

## **Daily Summer Schedule**

|             |  |
|-------------|--|
| 6:30-9:00   | Free play  |
| 9:00-9:15   | Roll Call / Field Trip Sign-up   |
| 9:15-10:00  | Theme of the Week Project Time   |
| 10:00-10:55 | Large Group Activity (Outside)   |
| 11:00-11:30 | Lunch  |
| 11:30-12:00 | Outside time (Free Play)   |
| 12:00-12:15 | Sunscreen reapplied  |
| 12:15-1:00  | 2 <sup>nd</sup> Large Group Activity (Indoor/Outside)  |
| 1:00-2:30   | Teacher Directed Small Group Games<br>(Water Play will take place at this time on designated days) |
| 1:00-1:30   | If attending pool, will change and prepare to leave  |
| 1:30        | Leave for Pool   |
| 3:00        | Snack time   |
| 3:15-3:45   | Outside time   |
| 3:45-4:30   | Art Time (abstract; play dough, bio foam)  |
| 4:30        | Return from swimming   |
| 4:30-6:00   | Parent Pick-up / Table top materials or outside time   |

## **Supply List/Requirements:**

1. In order for children to attend field trips, it is **MANDATORY** to wear a **Child Prodigy Summer Camp T-SHIRT!** Any child not wearing a Child Prodigy T-shirt will not leave our facility; **NO EXCEPTIONS!** Each group will have their own color. Children will not be permitted to borrow another child's T-shirt to attend field trips.
2. Children must wear **TENNIS SHOES** on all field trip days.
3. Sunscreen should be applied by parents in the morning before arriving to Child Prodigy, and we will re-apply around 12pm. Each child must supply **one spray bottle of SPF 50+ SUNSCREEN** to be used for general use. We will use the same sunscreen on every child unless your child has specific sunscreen needs, for example, an allergy. If at any point during the summer we run out of sunscreen, each family will be asked to bring in an additional bottle.
4. Please bring one box of **TISSUES** per child
5. Drinking water will always be available to the children. We will provide water, but children should bring a **WATER BOTTLE** daily (clearly labeled with their name!) to take with them on field trips and outside at the center. Children's individual water bottles are their responsibility to keep track of and must be taken home and sanitized on a daily basis.
6. A labeled **SACK LUNCH** must be provided on a daily basis. Please, no refrigerated or microwave items! Children's lunches will only be kept in the cubbies or a cooler. If by chance your child forgets a lunch, we will provide them with milk, a sandwich, fruit, and vegetable at the cost of \$5/time.
7. Every child should bring a **swimsuit, towel and water/slip on shoes** in a labeled bag on water play days or days attending the pool. (Please do not send their belongings in a "Wal-Mart/Target" plastic bag- these bags rip and belongings get lost!)
8. Water-less **hand sanitizer**

## **Important Information:**

- Our phone number is (816)524-9500. School Age extension: 32, Front desk extension: 21  
Communication between Parent/Teacher/Child is essential. Please contact a summer staff member immediately if there is anything that needs to be discussed or resolved. This also pertains to any change in your child's normal daily schedule (Dr. Appointments, leaving early, not going swimming, vacation days, etc.). **Please put any of these changes in the form of a written note with date!**
- Field Trip Schedules will be made and posted in the classrooms and online explaining destination, times, and any special needs for each month. **IF YOU HAVE ANY QUESTIONS AT ALL ABOUT THE SCHEDULE, PLEASE ASK!** Our goal is to minimize any confusion and have everyone on the same page. If this is your first summer with Child Prodigy, you will probably have a lot of questions; do not be afraid to ask!
- If a change is made to the schedule, the change will be posted immediately. Since we are on the go so much, it is imperative to make us aware of ANY changes to your child's normal schedule; otherwise, your child may not be available at the center for a sudden pick up.
- If children arrive at the center after 9:00am roll call, they should immediately check in with the teacher and sign-up for any activities they would like to participate in that day.
- Children participating in any activity for the day, field trip OR afternoon swimming, will return to the center by approximately 4:30 pm.
- Teachers in the classroom have posted rules for summer regarding toys from home, etc. Please make sure these rules are followed at all times! Electronic games such as Nintendo DS, tablets, etc. will be allowed during the morning only until 9am and then put away for the remainder of the day. If your child chooses to bring something, it is solely THEIR responsibility and the teachers will not keep track of their personal items.
- No cell phones!
- **Participation on all field trips will depend upon each child's ability to exercise an appropriate level of self-control, both on and off site and on the center's vans. Safety is our top priority!**
- Teachers are responsible for physically checking each child's seat belt (that it is on and properly tightened) prior to starting the vehicle, as well as completing a seating chart and van procedure checklist. Should a child unfasten their seatbelt while the vehicle is moving, other than in an emergency, they will not be permitted to attend the next field trip. (A minimum of 1 lost trip!)
- While out of the building, groups will be moved with a teacher in the front of the group as well as a teacher in the rear of the group. A head count of the children will be done every 10 minutes. Roll call (with the child responding) is taken every 30 minutes.
- Teachers will accompany all children to the restroom, checking each restroom prior to allowing the child to enter. The buddy system may be used for responsible, older children.
- A cell phone is available for our staff at all times while they are out of the center for any emergencies or event changes, in which case the center will be notified immediately.
- If a field trip is rained out, we will try to schedule an alternative trip. If this is not possible, we will schedule a make-up field trip to replace the one they missed out on.
- If a trip is completed early, we may take advantage of this extra time and go to a nearby park.
- Child Prodigy will NOT provide transportation to or from Summer School.
- Child Prodigy will use our electronic system, HiMama, to track attendance (sign in and out), send daily reports and updates, and e-mail communication. Please make sure you are registered for our system.

## **Swim Lessons**

**\*Additional form required!**

Child Prodigy has made arrangements for our students to participate in swim lessons at the Longview Recreational Center. These lessons are taught at a ratio of 1:4, so spaces will be limited to 12 spots per session. Because of the limit in spots, you will not be able to sign your child up for multiple sessions until each child who desires to take swim lessons has been able to sign up for at least one session.

All sessions run Monday-Thursday for 2 weeks (total of 8 classes) for 30 minutes each. Cost for one session is \$45.00. All sessions will begin at 9:00am so we will leave the centers no later than 8:30am. Children participating in swim lessons must arrive at Child Prodigy dressed in their swim attire and ready to go. All children **MUST** have a complete change of clothes to change into after the lesson is completed.

Session 1: June 18-28

Session 2: July 09-19

**In order to be considered “Signed-Up” for a session, we must have your check made out to Longview Recreation Center and the fully completed registration form (including the liability waiver) for Longview.** Once you have signed up for a session, you may be put on the wait list for other sessions, should we have room become available.

## **Afternoon Swimming**

**\*Additional form required!**

During the summer, the children have the option to go swimming at least 3 afternoons a week (detailed on the field trip schedule) at **Legacy Park Community Center** from approximately 2:00-4:00pm.

If you would like your child to be able to attend afternoon swimming (THIS IS NOT REQUIRED), you must purchase a pass for your child. This year, Legacy is offering us a great deal if we purchase “Flex Passes” as a group. **The cost for this pass is \$55 for June 1-August 31.** To get this rate, Child Prodigy **MUST** sign the kids up as a group so please make a SEPARATE check out to Child Prodigy for \$55 and fill out the Legacy Park Membership Agreement, both due by May 1. If you return these **AFTER** May 1, please add an additional \$5 to the check (\$60 total) as that is the cost they charge us to add additional students. We will take care of registering and purchasing the pass through Legacy since we have to do it as a group. We are not able to start swimming until June 1st, so we will have fun activities planned for the kids before this date. We will also take the kids up to have their picture taken and complete registration in the afternoons prior to June 1 so that we may begin swimming on the 1st! If you do not want to purchase a summer pass for your child, there is the option to pay for a one day pass for \$6/visit.

There are two different pools to play in: One area with walk-in water (zero entry) that only goes up to 3 feet, this area includes play equipment and a small lazy river section; Second area is a deeper lap pool with a large water slide. These pools are indoors so there is no risk of sunburn, and we will be able to attend almost every day regardless of the weather (field trip schedule permitting). Legacy does provide some life jackets for general use, so please make sure to clearly mark on the consent form exactly what areas your child is to be allowed to play in.

## **Skating Lessons @ Landmark Skate Center**

Landmark will open exclusively for Child Prodigy to offer Beginning AND Intermediate skating lessons for six 1 hour long sessions followed by a free skate after each session as the field trip schedule allows. The cost for the 6-week class is \$60.00. The children will go on Friday mornings from 9:00-11:00am (scheduled to not interfere with swim lessons or other field trips) on the following dates: June 1, 8, 15, 22, 29, and July 6.

To register for this class, you must bring a check for \$60 made out to Landmark 2 Skate.

We have to have at least 12 students from each center sign up for this class (24 total) to be able to attend! This is a really cool program with lots of individual attention to each student to make sure they have the best experience possible and a great opportunity for your child to get some exercise and get out of the building for a while!

## **Spirit Zone Gymnastics**

**\*Additional form required!- 2 pages**

Spirit Zone will have a 55 minute gymnastics class held exclusively for Child Prodigy Students on Mondays at 12:00pm. This class will run June 4-July 30.

The cost of the class is broken down as \$45 for June (4 weeks) and \$45 for July (4 weeks- no class on July 2) OR \$90 for the whole summer with NO enrollment fee. If your child will be enrolled in Summer School, you may begin the class on the week following the end of summer school.

Your child will work on stretching techniques, tumbling, the vault, bars and beams.

If you wish to enroll your child in this gymnastics class, you must fill out the Spirit Zone Registration Form and Spirit Zone Release Form and return to the front desk by May 1st with a check for at least the first month's tuition. All checks should be made payable to Spirit Zone.

## **BPM Dance Complex**

**\*Online form required!**

BPM Dance Complex will have a 55 minute acrobatics/dance class held exclusively for Child Prodigy Students on Mondays at 12:00pm. This class will run June 4-July 30. The cost of the class is broken down as \$55 for June (4 weeks) and \$55 for July (4 weeks- no class on July 2) OR \$110 if you wish to do both June and July. There is NO Enrollment Fee for this class! If your child will be enrolled in Summer School, you may begin the class on the week following the end of summer school.

Your child will work on keeping rhythm, learning the fundamentals of dance and music, and stretching their muscles.

If you wish to enroll your child in this dance class, you must fill out the Bpm Dance Complex Registration Form Online at [BPM Dance Complex.com/register](http://BPM Dance Complex.com/register). June tuition should be paid in full before classes begin.

## **Ice Cream Fridays (Optional)**

Returning this year: Ice Cream Fridays! Beginning Friday, June 1, children will have the option to bring \$1.00 to have an ice-cream sundae for afternoon snack instead of the snack listed on the monthly menu. You may bring \$1.00 weekly for this, or chose to pay upfront \$10.00 for the entire summer. If you would like your child to participate in this, please pay in cash at the front desk. Thank you!

# **CHILD PRODIGY SUMMER CAMP 2018 REGISTRATION**

If you have more than 1 child, you must complete a form for EACH child.

Child's Name: \_\_\_\_\_ Age: \_\_\_\_\_ Grade entering in Fall: \_\_\_\_\_

Date beginning Summer Camp (First Day): \_\_\_\_\_

## **SUMMER CARE NEEDS:**

Child will be Full-Time all summer \_\_\_\_\_

Child will be in Part-Time all summer \_\_\_\_\_ (circle days) M T W R F

**\*\*Please note, if your child is PART TIME or a DROP-IN, THEY WILL NOT BE ABLE TO JUST COME ON FIELD TRIP DAYS OR CHANGE DAYS WEEKLY TO ATTEND FIELD TRIPS.** These trips are primarily reserved for full-time students. If you are a part-time student that comes on regularly scheduled days, we will take that into consideration when making field trip reservations, and make our best efforts to accommodate your child so that if a field trip happens to fall on your specified day, your child will be able to attend. \*\*

If other enrollment, please specify:

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## **T-SHIRT ORDER**

Please mark the **size AND quantity** of shirts that you wish to order for your child. Each shirt is \$7.00; each child **MUST** order at least one shirt to go on any field trips. Please attach a separate check payable to Child Prodigy for the correct amount. Please remember, if your child is not wearing their Child Prodigy t-shirt your child will not be able to attend the field trip. **We suggest each family purchase an additional shirt to be left here at the center in your child's cubby in case of a forgotten shirt. We do not like to have upset kiddos on field trip days!**

### **Children's Sizes:**

\_\_\_\_\_ XS (4-5)          \_\_\_\_\_ Sm (6-8)          \_\_\_\_\_ Med (10-12)          \_\_\_\_\_ Large (14-16)

### **Adult Sizes:**

\_\_\_\_\_ Small          \_\_\_\_\_ Medium          \_\_\_\_\_ Large

Please note, we will order the appropriate color for your child depending on their group placement.

# **PARENT/CHILD CONSENT FORM**

I, the undersigned, being legal parent/guardian, give my permission for my child:

\_\_\_\_\_

To take part in ANY scheduled field trips for the 2018 Summer AND for the 2018-2019 school year.

I understand that field trip times and destinations will be available to me at all times; however, I acknowledge and accept that Child Prodigy reserves the right to make any **spontaneous changes**. I further understand and accept that it is my responsibility to make Child Prodigy aware of any changes in my child's everyday schedule and make us fully aware of any restrictions that you have for your child or field trips that you do not wish him or her to participate in. Otherwise, **we will assume it is okay to make appropriate adjustments to the schedule based on weather and other misc. factors to ensure that the children have the best possible experience with us this summer.**

Here are my requests for special needs/instructions for my child(ren) in regards to Summer Camp 2018 including field trip transportation and participation:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

While attending Legacy Park for afternoon swimming, I give my permission for my child to swim in the following areas (**Please check all that apply**):

- Small pool w/ play area and lazy river (3ft max depth)
- Deep Pool w/ slide WITHOUT Life Jacket
- Deep Pool w/ slide WITH Life Jacket
- N/A, my child will NEVER attend Legacy Park

\*Please note- Legacy Park only provides a limited number of life jackets. If you would like your child to wear one in any area of the pool, we recommend that you provide it. Please note that it will be your child's responsibility to take and keep track of his or her own life jacket.

Here are my requests for special needs/instructions for my child(ren) with regard to swimming at LEGACY PARK:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Parent name (Printed)

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

# Summer Camp Policies and Procedures

Child's Name: \_\_\_\_\_

Date: \_\_\_\_\_

**Please read and initial by each Policy/Procedure and sign and date the bottom of the form.**

- Field Trip Schedules will be made and posted monthly explaining destination, times, and any special needs for each month. If a change is made to the schedule, for example on a rainout day, the change will be posted immediately, but we understand this may happen after you have already dropped off your child. Because of this, it is **EXTREMELY** important that you let us know if you have any restrictions on field trips your child is able to attend and make us aware of **ANY** changes to your child's normal schedule; otherwise, your child may not be available at the center for a sudden pick up. A cell phone is available for our staff at all times for any emergencies or event changes, in which case the center will be notified immediately. \_\_\_\_\_
- Communication between Parent/Teacher/Child is essential. Please contact a summer staff member immediately if there is anything that needs to be discussed or resolved. This also pertains to any change in your child's normal daily schedule (Dr.'s Appt., leaving early, not allowed to go swimming). **Please put any of these changes in the form of a dated, written note.** \_\_\_\_\_
- **Safety is our number one concern**, and we will not take a child off site who has not demonstrated an appropriate level of self-control on and off site, as well as on the center's vans, as this poses a safety risk to all of the other children. Participation on field trips based on this factor will be decided by Child Prodigy Staff with the support of the Director and communicated to parents. \_\_\_\_\_
- Drinking water will always be available to the children. We will provide water, but **children should bring a water bottle daily to take with them on field trips and outside at the center.** Children's individual water bottles are their responsibility to keep track of and must be taken home and sanitized on a daily basis. \_\_\_\_\_
- In order for children to attend field trips, it is **MANDATORY** to wear a "Child Prodigy" t-shirt! Any child not wearing a Child Prodigy t-shirt will not leave our facility; **no exceptions.** In addition, child **MUST** wear **TENNIS SHOES** on all field trip days! \_\_\_\_\_
- Because of the large number of children participating in our program and limited van capacity, children will not be able to go to the pool for afternoon swimming on days that they have their weekly designated field trip. Children wishing to go swimming must let the teachers know on a daily basis upon arrival so we can get an accurate count. We also ask that children who do **NOT** plan on attending their designated field trip let us know as soon as possible. \_\_\_\_\_
- Sunscreen should be applied by parents in the morning before arriving to Child Prodigy, and we will reapply in the afternoon. **Each child is responsible for bringing one SPRAY bottle of SPF 50 or greater sunscreen at the beginning of summer for general use.** \_\_\_\_\_



- **A labeled sack lunch must be provided on a daily basis.** No refrigerated or microwave items allowed! Children’s lunches will only be kept in the cubbies or a cooler. Previously, we have offered to provide lunch for children on a weekly basis, this is **NO LONGER AN OPTION!** Because of their busy schedule, each child **MUST** bring a lunch daily. If by chance your child forgets a lunch, we will provide them with a sandwich, fruit, and vegetable at the cost of \$5/occurrence. \_\_\_\_\_
- **Purchasing a pool pass is NOT a requirement.** \_\_\_\_\_
- **Every child should bring a swimsuit, towel and water/slip on shoes in a labeled bag.** (Please do not send their belongings in a “Wal-Mart/Target” plastic bag- these bags rip and belongings get lost!) This is needed even if not attending the pool in the afternoons- we will have plenty of water play at the center where it will be needed! **Children will not be allowed to participate in water play in clothes.** \_\_\_\_\_
- Any belongings my child brings to the facility are their responsibility. Any lost, misplaced, or broken items are not Child Prodigy’s responsibility. \_\_\_\_\_

\_\_\_\_\_  
Parent name (Printed)

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date



## **CHILD PRODIGY CHILDREN’S CENTER**

**Shaping our future generations since 1992**

*An educational program for children ages 6 weeks through 12 years.*

North: 1200 NE Windsor Drive, Lee’s Summit Missouri, 64086 (816)524-9500 or fax (816)524-9516

South: 1251 SE Century Drive, Lee’s Summit Missouri, 64081 (816)246-7130 or fax (816)246-0317

### **Sunscreen Permission Slip**

I give permission for Child Prodigy staff to apply sunscreen on my child as needed while in care. This form is good for May 2018- May 2020.

Please list any specific requests or special requirements for your child here:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Parent name (Printed)

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date